

Educational Specification Committees and Instructional Grade Band Alignment Committees

It is important to note that the Educational Specification Committees are focused on southern end schools, specifically Broad Ford, Southern Middle, and Southern High School. Committee members reflect the focus of the project. The Instructional Grade Band Committee spans county wide and includes educational experts from both the northern and southern ends of the county at both the elementary and secondary level.

The first two charts detail the Educational Specification Executive Committee members and the Educational Specification Stakeholder Committee members. The tentative meeting schedule related to the Educational Specification project is also provided in the third chart.

Educational Specification Executive Committee: The Executive Committee will work collaboratively with Grimm and Parker to solidify the Educational Specification procedures as well as to provide final recommendations, finalize committee development, and provide requested administrative information to Grimm and Parker about the proposed project.

Ms. Barbara Baker	Superintendent	User Groups: The executive committee will review the user group schedule for both May 17th and May 18th and attend any or all groups specific to the areas they serve.
Dr. Nicole Miller	Chief Academic Officer	
Mr. Richard Wesolowski	Director of Facilities and Transportation	
Mr. Paul Edwards	Director of Secondary Education	
Mrs. Dawna Ashby	Director of Early Childhood/Elementary Education	
Dr. Chelsie Manges	Director of Special Education	
Mr. John Hummel	Director of Student Services	

Dr. Jane Wildesen	Director of Human Resources	
Mrs. Alison Sweitzer	Director of Finance	
Mr. Jeff Gank	Director of IT and Security	
Mrs. Megan Knepp	Principal of Broad Ford	
Mrs. Stephanie Wesolowski	Principal of Southern Middle School	
Mr. Ryan Wolf	Principal of Southern High School	
TBD	Board Member	

Education Specification Stakeholder Committee: The Educational Specification Stakeholder Committee will be an expanded version of the Executive Committee and will encompass central office staff, school level administration, teachers, support staff, community partners, parents, and students. This committee will participate in the visioning and programming meetings, which include large group brainstorming workshops and user group workshops (i.e. administration and student support, academic clusters, arts and technology, building services etc.) This group will also participate in the refinement and reconciliation meeting to conduct a space analysis specific to the project while further exploring and verifying space needs specific to the student experience.

Name	Title	Responsibilities	User Group Team	Scheduled Time for User Group Meeting
Central Office Support				
Mr. Scott Germain	Supervisor of Food & Nutrition Services	Food Services, (Cafeteria, Kitchen etc.)	<ul style="list-style-type: none"> Building Services: Food & Nutrition/Building Services/Operations/Building 	May 17th- 3:30-4:30 p.m.

			Tech & Security/Transportation	
Mrs. Becky Aiken	School Health Services Manager	Nursing (Health Suite, Health & Safety)	<ul style="list-style-type: none"> Admin/Student Support/Health/Guidance/Student Service/Instructional Support 	May 17th- 2:30-3:30 p.m.
Mr. Larry Carr	Operations Manager	Operations of Building	<ul style="list-style-type: none"> Building Services: Food & Nutrition/Building Services/Operations/Building Tech & Security/Transportation 	May 17th- 3:30-4:30 p.m.
Mr. Ronald Bray	Transportation Manager	Transportation (Arrival, Dismissal, Traffic Patterns etc.)	<ul style="list-style-type: none"> Building Services: Food & Nutrition/Building Services/Operations/Building Tech & Security/Transportation 	May 17- 3:30-4:30 p.m.
Mr. Matt Zimmerman	Supervisor of Maintenance and Projects	Maintenance/Projects of Building	<ul style="list-style-type: none"> Building Services: Food & Nutrition/Building Services/Operations/Building Tech & Security/Transportation 	May 17th- 3:30-4:30 p.m.

Mr. Clark Warnick	Manager of Safety and Security	Safety and Security (Entrance, Access to building, Traffic patterns, Egress, Emergency Plans etc.)	<ul style="list-style-type: none"> ● Community Use Space and Judy Center ● Admin/Student Support/Health/Guidance/Student Service/Instructional Support ● Building Services: Food & Nutrition/Building Services/Operations/Building Tech & Security/Transportation 	<p>May 17th- 10:45-11:15</p> <p>May 17th- 2:30-3:30</p> <p>May 17th- 3:30-4:30</p>
Mr. Mark Greene	Manager of Communications	Communication (Press releases, Website, etc.)	Any	May 17th- 9:45-4:30
Community Partners				
Ms. Tracy Bowman trbowman@garrettcac.org	GCCA	Community Partner (Early Childhood/Head Start/Judy Center)	<ul style="list-style-type: none"> ● Academic Classrooms/Labs, STEM ● Community Use Space and Judy Center 	<p>May 17th- 9:45-10:45</p> <p>May 17th- 10:45-11:15</p>
Ms. Sierra Wigfield swigfield@garrettcac.org	Garrett County	County Planner	Any or All	May 17th- 9:45-4:30

Elementary Representatives (PK-6)

<p>Mrs. Megan Knepp</p> <p>Mrs. Stephanie Wesolowski</p> <p>Mr. David Yoder (Consultant/Advisor Capacity)</p>	<p>Broad Ford Elementary Principal</p> <p>Southern Middle School Principal</p> <p>Principal Northern Middle School</p>	<p>Administration (Main Office, Conference Rooms, Office Space, Storage, Vehicular drop off zone, etc.)</p>	<p align="center">All</p>	<p>May 17th- 9:45-4:30</p>
<p>Ms. Shannon Haley</p>	<p>School Social Worker</p>	<p>Student Services (Health Suite, Guidance, Related Services, etc.)</p>	<ul style="list-style-type: none"> ● Behavioral Program ● Admin/Student Support/Health/Guidance/Student Service/Instructional Support ● 3:30-4:30 Building Services: 	<p>May 17th 1:15-1:45</p> <p>May 17th- 2:30-3:30</p>
<p>Ms. Kristi Rhodes</p>	<p>BF Kindergarten Teacher</p>	<p>Teaching and Learning (Pre K & K)</p>	<ul style="list-style-type: none"> ● Academic Classrooms/Labs, STEM 	<p>May 17th- 9:45-10:45</p>
<p>Ms. Laura Witt</p>	<p>BF 2nd Grade Teacher</p>	<p>Teaching and Learning (Grades 1 & 2)</p>	<ul style="list-style-type: none"> ● Academic Classrooms/Labs, STEM 	<p>May 17th- 9:45-10:45</p>

Ms. Jessica Wilt	BF 4th Grade Teacher	Teaching and Learning (Grades 3 & 4)	<ul style="list-style-type: none"> Academic Classrooms/Labs, STEM 	May 17th- 9:45-10:45
Ms. Michelle Bingham	BF 5th Grade Teacher	Teaching and Learning (Grades 5 & 6)	<ul style="list-style-type: none"> Academic Classrooms/Labs, STEM 	May 17th- 9:45-10:45
Mr. Steve Knepp	BF Physical Education Teacher/Resource Teacher	Teaching and Learning (Physical Education/Health and Resource Teacher)	<ul style="list-style-type: none"> Gym Space 	May 17th- 1:45-2:15
Ms. Kaitlyn Bolyard	YG ALO Teacher	Teaching and Learning (Special Education)	<ul style="list-style-type: none"> Special Education 	May 17th- 12:45-1:15
Mr. Mike Warne	SXS Computer Science Teacher	Teaching and Learning (Computers- Amazon Curriculum for 6th grade)	<ul style="list-style-type: none"> Academic Classrooms/Labs, STEM Arts, Technology, and Computer Science 	May 17th- 9:45-10:45 May 17th- 11:15-12:15
Ms. Kathy Beachler	BF Parent	Parent Feedback	Any or All	May 17th- 9:45-4:30
Ms. Elizabeth Taylor	BF Parent	Parent Feedback	Any or All	May 17th- 9:45-4:30

Ms. Nicole McCullough	BF Parent	Parent Feedback	Any or All	May 17th- 9:45-4:30
Mr. and Mrs. Michael and Janet Kepple	BF/SHS Parent	Parent Feedback	Any or All	May 17th- 9:45-4:30
Secondary Representatives (7-12)				
Mrs. Stephanie Wesolowski	Principal of Southern Middle School	Administration (Main Office, Conference Rooms, Office Space, Storage, Vehicular drop off zone, etc.)	All	May 18th- 9:45-4:00
Mr. Ryan Wolf	Principal of Southern High School			
Mr. Dave Yoder (Consultant/Advisor Capacity)	Principal of Northern Middle School			
Ms. Megan Corby	SXS Nurse	Student Services (Health Suite, Guidance, Related Services)	<ul style="list-style-type: none"> Admin/Student Support/Health/Guidance/Student Service/Instructional Support 	May 18th- 2:00-3:00
Mr. Larry Krupa	SHS Math Teacher	Teaching and Learning (Math)	<ul style="list-style-type: none"> Academic Classrooms/Labs, STEM, CTE 	May 18th- 9:45-10:45

Mr. Jamie Beeman	SHS Science Teacher	Teaching and Learning (Science)	<ul style="list-style-type: none"> Academic Classrooms/Labs, STEM, CTE 	May 18th- 9:45-10:45
Dr. Sandy Rodeheaver	SXS English Teacher	Teaching and Learning (ELA)	<ul style="list-style-type: none"> Academic Classrooms/Labs, STEM, CTE 	May 18th- 9:45-10:45
Mr. Mike SanJulian	SXS Social Studies	Teaching and Learning (Social Studies)	<ul style="list-style-type: none"> Academic Classrooms/Labs, STEM, CTE 	May 18th- 9:45-10:45
Ms. Amber Hill	SHS Phys. Ed. Teacher	Teaching and Learning (Physical Education/Health)	<ul style="list-style-type: none"> Gym Spaces/Health 	May 18th- 1:15-1:45
Ms. Mandy Sines	SXS ALO Teacher	Teaching and Learning (Special Education)	<ul style="list-style-type: none"> Special Education 	May 18th- 12:15-12:45
Mr. Ryan White	SXS Tech Ed/Computer Science	Teaching and Learning (Tech/Ed Business Electives/Computer Science)	<ul style="list-style-type: none"> Academic Classrooms/Labs, STEM, CTE Arts, Technology, and Computer Science 	May 18th- 9:45-10:45 May 18th- 10:45-11:45
Ms. Barbie Bolden	SXS Special Education	Teaching and Learning (Special Education)	<ul style="list-style-type: none"> Special Education 	May 18th- 12:15-12:45

Mr. Laura Hollingsworth	SXS English	Teaching and Learning (ELA)	<ul style="list-style-type: none"> Academic Classrooms/Labs, STEM, CTE 	May 18th- 9:45-10:45
Mr. Jim Magruder	Head Custodian	Support Services	All	May 18th- 9:45-4:00
Madeline Ludwig	SXS Parent	Parent Feedback	Any or All	May 18th- 9:45-4:00
Ms. Shannon Burrell	SXS Parent	Parent Feedback	Any or All	May 18th- 9:45-4:00
Ms. Kelli Sisler	SXS/SHS Parent	Parent Feedback	Any or All	May 18th- 9:45-4:00
Ms. Heidi Qualls	SHS School Parent	Parent Feedback	Any or All	May 18th- 9:45-4:00
Ms. Paula Browning	SHS School Parent	Parent Feedback	Any or All	May 18th- 9:45-4:00
Abigail Butina	SHS Student	Student Feedback	Any or All	May 18th- 9:45-4:00
Abrielle Beeman	SHS Student	Student Feedback	Any or All	May 18th- 9:45-4:00
Margo Ludwig	SXS Student	Student Feedback	Any or All	May 18th- 9:45-4:00
Blake Burrell	SXS Student	Student Feedback	Any or All	May 18th- 9:45-4:00

Educational Specification Tentative Meeting Schedule

Meeting Title	Tentative Date/Time/Where	Audience/Who Attends the Meeting
Executive Committee Kick Off Meeting	April 27, 2022 11:30-1:30	<ul style="list-style-type: none"> · Educational Specification Executive Committee Members
Elementary Vision/Programming (Large Group) & User Group Workshops (Small Groups)	<p style="text-align: center;">May 17, 2022</p> <p>Vision/Programming Workshop 8:30-9:30</p> <p>User Group Workshops</p> <ul style="list-style-type: none"> ● 9:45-10:45 Academic Classrooms/Labs, STEM ● 10:45-11:15 Community Use Space and Judy Center ● 11:15-12:15 Arts, Technology, and Computer Science ● 12:15-12:45 Lunch ● 12:45-1:15 Special Education ● 1:15-1:45 Behavioral Program ● 1:45-2:15 Gym Spaces ● 2:15-2:30 Break ● 2:30-3:30 Admin/Student Support/Health/Guidance/Student Service/Instructional Support ● 3:30-4:30 Building Services: Food & Nutrition/Building 	<p>Vision/Program Meeting Component:</p> <ul style="list-style-type: none"> · Appointed Educational Specification Executive Committee Members · Appointed Educational Specification Stakeholder Committee Members: <ul style="list-style-type: none"> ○ Central Office Support ○ Community Partners ○ Elementary Representatives <p>User Group Workshops</p> <ul style="list-style-type: none"> · A schedule will be developed indicating when appointed members of the Executive Committee and Stakeholder Committee will meet in small groups with Grimm and Parker <p>Elected board members are welcome to attend any or all of the meetings scheduled.</p>

	Services/Operations/Building Tech & Security/Transportation Location: SXS	
Parent/Community Vision Meeting	May 17, 2022 Time 6:00-8:00 p.m. Location TBD	Open to the public Elected board members are welcome to attend.

<p>Secondary Vision/Programming (Large Group) & User Group Workshops (Small Groups)</p>	<p style="text-align: center;">May 18, 2022</p> <p>Vision/Programming Workshop 8:30-9:00</p> <p>User Group Workshops</p> <ul style="list-style-type: none"> ● 9:45-10:45 Academic Classrooms/Labs, STEM, CTE ● 10:45-11:45 Arts, Technology, and Computer Science ● 11:45-12:15 Lunch ● 12:15-12:45 Special Education ● 12:45-1:15 Behavioral Program ● 1:15-1:45 Gym Spaces/Health ● 1:45-2:00 Break ● 2:00-3:00 Admin/Student Support/Health/Guidance/Student Service/Instructional Support ● 3:00-4:00 Building Services: Food & Nutrition/Building Services/Operations/Building Tech & Security/Transportation <p style="text-align: center;">Location: SHS</p>	<p>Vision/Program Meeting Component:</p> <ul style="list-style-type: none"> · Appointed Educational Specification Executive Committee Members · Appointed Educational Specification Stakeholder Committee Members: <ul style="list-style-type: none"> ○ Central Office Support ○ Community Partner (Garrett Planner) ○ Secondary Representatives <p>User Group Workshops</p> <ul style="list-style-type: none"> · A schedule will be developed indicating when appointed members of the Executive Committee and Stakeholder Committee will meet in small groups with Grimm and Parker <p>Elected board members are welcome to attend any or all of the meetings scheduled.</p>
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<p>Refinement and Reconciliation Verification Meeting</p>	<p>Date: June 7, 2022 (will include virtual option).</p> <p>Time: 10:00 a.m.</p> <p>Location: Southern Garrett High School Media Center</p>	<p>Appointed Educational Specification Executive Committee Members</p> <p>Appointed Educational Specification Stakeholder Committee Members</p> <p>Elected board members are welcome to attend the meeting.</p>
<p>Educational Specification Executive Committee Meeting</p>	<p>Date: TBD</p> <p>Time: TBD</p> <p>Location: TBD</p> <p>*Will likely occur late June or in July</p>	<p>Educational Specification Executive Committee</p>

User Group Descriptions

1. Administration and Student Support
 - a. Administration Offices (reception, conference space, storage, work/mail room, administrative office)
 - b. Health Suite (waiting, rest area, nurse office, storage, bathrooms)
 - c. Guidance Suite (reception, conference space, storage, offices)
 - d. Student Services (Student service partners, student resource officer, sensory/reset area)
 - e. Instruction Support (Planning areas, staff dining etc.)
2. Academic Classrooms/Labs/STEM/CTE etc.
3. Arts and Technology

- a. Library/Media Center
- b. Technology labs
- c. Music rooms/storage
- d. Art rooms/storage
- e. Computer science
- 4. Community Use Space/Judy Center
- 5. Special Education
- 6. Behavioral Program
- 7. Physical Education Spaces and Health
- 8. Building Services
 - a. Food and Nutrition
 - i. Service
 - ii. Kitchen
 - iii. Storage
 - b. Building Services/Operations
 - i. Custodial closets etc.
 - c. Building Technology and Security
 - d. Transportation

Instructional Grade Band Alignment Committees

The focus of the Instructional Grade Band Committee is to solicit additional feedback from a broader group of educational experts on relevant instructional/programmatic topics related to the proposed grade band re-alignment. Some topics will include the impact/design of 6th grade in a PK-6 model as well as the impact/design and logistical components of a 7-12 model.

The Instructional Grade Band Committee members are detailed in the charts below and include educational experts from both the northern and southern end of the system.

Elementary Instructional Grade Band Committee PK-6

Dr. Nicole Miller	Chief Academic Officer
Mrs, Dawna Ashby	Director of Early Childhood/Elementary
Mr. Paul Edwards	Director of Secondary
Dr. Chelsie Manges	Director of Special Education
Mr. John Hummel	Director of Student Services
Mrs. Candy Maust	ELA/Social Studies Supervisor
Mr. Brian Schilpp	STEM Supervisor
Mrs. Brooks Elliott	Coordinator of Special Programs
Mr. David Yoder	Middle school principal w/ elementary admin. experience
Mr. Zachary Krisher	Middle school assistant principal
Mrs. Tracie Miller	Elementary principal
Mrs. Annie Ross	Elementary principal w/ middle school admin. experience
Ms. Wendy Craver	Reading Coach/Formal Intermediate Teacher
Ms. Amy Warnick	Math Coach/Formal Intermediate Teacher
Ms. Kaitlyn Bolyard	Special Education

Ms. Leah Shaw	Fine Arts
Mr. Zach Trautwein	Computer Science/Tech Ed
Mr. Jack Burdock	7th grade teacher
Ms. Amy Beeman	6th grade teacher
Mrs. Jennifer Upole	5th grade teacher
Ms. Faith Chapman	5th grade teacher

Secondary Instructional Grade Band Alignment 7-12

Dr. Nicole Miller	Chief Academic Officer
Mr. Paul Edwards	Director of Secondary
Dr. Chelsie Manges	Director of Special Education
Mr. John Hummel	Director of Student Services
Mrs. Candy Maust	ELA/Social Studies Supervisor
Mr. Brian Schilpp	STEM Supervisor
Mrs. Brooks Elliott	Coordinator of Special Programs
Mr. Ryan Wolf	High School Principal
Mr. Jim Maddy	High School Principal

Mrs. Stephanie Wesolowski	Middle School Principal
Mr. David Yoder	Middle School Principal
Ms.Elizabeth Cortez	Foreign Language
Ms. Jen Parks	Algebra I/Math (Middle)
Ms. Andrea Hines	Algebra I/Math (High)
Ms. Tara Hinebaugh	English (Middle)
Ms. April Fleming	English (High)
Ms. Noelle Bell	Counselor
Ms. Chris Ashby	STARS
Ms. Erin White	Fine Arts/Electives
Mr. Jeremy Rice	P.E./Health
Ms. Stacy Reams	Special Education
Dr. Michelle Harman	Science

The meeting schedule for the Instructional Grade Band Committees is detailed in the chart below. Additional meetings may be scheduled, if needed.

Title of Meeting	Date/Time/Location
Secondary Instructional Grade Band Committee	May 9, 2022 8:30-11:00 a.m. Garrett College
Elementary Instructional Grade Band Committee	May 13, 2022 8:30-11:00 a.m. Garrett College
Secondary Instructional Grade Band Committee	May 16, 2022 1:00-3:30 p.m. Garrett College
Elementary Instructional Grade Band Committee	May 20, 2022 1:00-3:30 p.m. Garrett College