

2022-2023
Operational Calendar Effective July 1, 2022

<u>Position</u>	<u>Start Date</u>	<u>Ending Duty</u>	<u>Contract Days</u>
(Non-Certificated Staff):			
		<u>Date</u>	
Instructional/Media Asst.- 10	08.29.22	06.08.23*	187
Secretary- 10 1/2 Month	08.22.22	06.15.23	197
Secretary- 12 Month	07.01.22	06.30.23	243
Cafeteria Assistant	09.02.22	06.08.23*^	182
Cafeteria Manager	08.29.22	06.08.23*%	186
Custodian- 12 Month	07.01.22	06.30.23	245
Head Custodian	07.01.22	06.30.23	245
Maintenance	07.01.22	06.30.23	245

<u>Position</u>	<u>Start Date</u>	<u>Ending Duty</u>	<u>Contract Days</u>
(Certificated Staff):			
		<u>Date</u>	
10 Month Staff	08.29.22	06.08.23	187
10 1/2 Month Staff	08.22.22	06.15.23	197
11 Month Staff	08.15.22	06.22.23!*+	207
12 Month Staff	07.01.22	06.30.23	243

Non-Work Days:

<u>Head Custodian/Custodian/Maintenance</u>	<u>12 Month Employees</u>
1 Independence Day	1 Independence Day
1 Labor Day	1 Labor Day
1 Autumn Glory (if schools are closed)	1 Autumn Glory (if schools are close
1 Election Day	1 Election Day
1 Thanksgiving Day	1 Thanksgiving Day
1 Day after Thanksgiving Day	1 Day after Thanksgiving Day
1 Day Monday after Thanksgiving	1 Day Monday after Thanksgiving
1 Christmas Eve - Weekend -Day Choose 12/26	5 Extra Days at Christmas
1 Christmas Day - Weekend -Day Choose 12/27	
1 New Year's Eve - Weekend Day Choose 12/30	
1 Monday After New Years Day	
1 Martin Luther King Day(if schools are closed)	1 Monday After New Years Day
1 President's Day(if schools are closed)	1 President's Day (if school is closed)
1 Good Friday (if school is closed)	1 Good Friday (if school is closed)
1 Easter Monday (if schools are closed)	1 Easter Monday (if school is closed)
<u>1 Memorial Day (if schools are closed)</u>	<u>1 Memorial Day (if school is closed)</u>
16 Total Non Work Days for FY23	18 Total Non Work Days for FY23

* Ending date will be revised depending on number of days schools are closed for inclement weather emergencies

Beginning and ending dates may be adjusted according to school needs; however, the duty year will not exceed 210 days

! Teacher duty year plus twenty days

& Guidance Counselors, Nurses, and Nurse Managers work 10 days beyond the duty year

^ Cafeteria assistants work the 180 day school calendar plus one day prior to the first days for students and one day after student term

% Cafeteria managers and PIC's work the 180 day school calendar plus five days for Cafeteria managers and plus four days for PIC's prior to the first days for students and one day after student term.

+ Beginning and ending dates may be adjusted according to school needs; however, the duty year will not exceed 207 days

NOTE: For Head Custodians/Custodian/Maintenance, per the Negotiated Agreement, whenever any of the non-work days listed above fall on a weekend, a mutually upon agreed date will be selected for the non-work day.