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40 South Second Street • Oakland, Maryland 21550
Telephone: 301-334-8900 • <http://www.garrettcountyschools.org>

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To: Mrs. Donna Gunning, Executive Director Office of Policy and Fiscal Analysis Office of Finance

From: Dr. Nicole Miller, Chief Academic Officer 

Subject: ARP ESSER Programmatic Memo #3 (Professional Learning Community Meetings for Staff)

Date: September 10, 2022

Within the original ARP ESSER grant application, GCPS allocated funding for Professional Learning Community (PLC) meetings so that staff would have targeted time to identify student learning loss and design plans for student success. This time is used for teachers to review/analyze student data, design specific interventions and instruction that meets student needs, and progress monitor etc. In the original application funds were allocated for the FY22 school year. GCPS would like to request a programmatic amendment to extend the window for this strategy into FY 23 and FY 24 using funding that was originally allocated.

If there are any questions specific to this programmatic update, please feel free to contact Dr. Nicole Miller, Chief Academic Officer at nicole.miller@garrettcountyschools.org.